

# **BUS353 Project Management**

**Level:** 3

**Credit Units:** 5 Credit Units

**Language:** ENGLISH

**Presentation Pattern:** EVERY REGULAR SEMESTER

## **Synopsis:**

BUS353 Project Management will provide both theoretical and practical insights on Project Management with the objective of providing a solid foundation for students to be knowledgeable on the subject, and become effective project team members and potentially project managers. This course covers topics such as request for proposal, proposal submission, risk assessment, project scheduling, resource allocation, cost estimation and budgeting. The roles and responsibilities of the project manager, project team and organization structures will also be covered.

## **Topics:**

- Organization Strategy & Project Selection
- Organization Structure, Culture and Project Management
- Understanding Project Oversight
- Leading the project
- Managing the Project Teams & Interorganisational Relations
- Defining the Project Learning Outcome
- Estimating project times and costs
- Developing a project plan
- Managing risk
- Scheduling resources and costs
- Reducing project duration
- Monitoring project progress
- Project Closure

## **Textbooks:**

Project Management - The Managerial Process 8th Erik W. Larson and Clifford F. Gray McGraw-Hill  
ISBN-13: 9781260579567

BUS353/BUZ353 Study Guide Jul15/Jan16  
ISBN-13: SG-1080

**Learning Outcome:**

- Appraise the relationships among organization's strategy, organization's structure, organization's culture and projects.
- Examine the importance and choose the appropriate ways to develop project leadership as a manager.
- Categorise the challenges and appraise the processes of managing a project team.
- Arrange the appropriate tools and discuss the processes involved in: defining a project scope; estimating project times and costs.
- Choose the appropriate tools and demonstrate the ability to implement the processes involved in: developing a project network.
- Evaluate the appropriate tools to solve project management challenges involved in: reducing project duration; addressing project's resource scheduling problem.
- Propose the appropriate tools and processes to: monitor and control project progress; and close a project.
- Analyse project management case works in classes and assignments by applying project management theories.
- Prepare a project planning by using Microsoft Project.
- Demonstrate the essential knowledge and interpersonal skills to work effectively in a team.
- Compose a report with developed written proficiency.
- Practice giving oral presentations in class and on recorded video in areas related to project management.

**Assessment Strategies - Regular Semester (Daytime Class):**

<b>Components</b>	<b>Description</b>	<b>Weightage Allocation (%)</b>
Overall Continuous Assessment	PARTICIPATION 1	10
	TUTOR-MARKED ASSIGNMENT 1	20
	GROUP BASED ASSIGNMENT 1	20
Overall Examinable Components	ECA-REPORT	32.5
	ECA-VIDEO	12.5
	ECA-POWERPOINT	5
<b>Total</b>		<b>100</b>

\*The information listed is subject to review and change.