

GSP191 Productivity in a Digitalised Workplace

Level: 1

Credit Units: 2.5 Credit Units

Language: ENGLISH

Presentation Pattern: EVERY REGULAR SEMESTER

Synopsis:

This course provides you with fundamental knowledge on the productivity concepts, principles, characteristics, improvement methodologies and tools to improve and sustain productivity at the digital workplace.

Topics:

- Chapter 1: Industrial Productivity
- Chapter 2: Productivity Measurement and Analysis
- Chapter 3: Drive for Productivity Improvement in Singapore
- Chapter 4: Productivity Mind-set and Continuous Improvement
- Chapter 5: Turning Technology Disruptions into Productivity
- Chapter 6: Applications in a Digitalised Workplace
- Chapter 7: Managing Organisation Effectiveness
- Chapter 8: Productivity Drive and Employee Engagement
- Chapter 9: Productivity Improvement Methodologies

Learning Outcome:

- Identify and distinguish features of industrial productivity and relate them to the productivity improvement framework in Singapore looking at productivity improvement strategies and techniques.
- Describe productivity measurement techniques and analyses for assessment of performance at the national, industry and corporate level including establishing specific operational productivity measures for the workplace.
- Discuss the importance of cultivating productivity mind-set for continuous improvement for higher productivity in organisations.
- Embrace technology disruptions into productivity enablers to improve the effectiveness and efficiency of the workplace.
- Apply productivity tools to complement and enhance the digitalized workplace.
- Discuss the process of implementation the productivity drive in organisations and engagement of employees in productivity improvement activities.
- Able to describe the application of some productivity improvement methodologies

Assessment Strategies - Regular Semester (Evening Class):

Components	Description	Weightage Allocation (%)
Overall Continuous Assessment	PRE-CLASS QUIZ 1	10
	PRE-CLASS QUIZ 2	10

Overall Continuous Assessment	PRE-CLASS QUIZ 3	10
	TUTOR-MARKED ASSIGNMENT 1	70
Total		100

*The information listed is subject to review and change.