

HRM263 Team Dynamics

Level: 2

Credit Units: 5 Credit Units

Language: ENGLISH

Presentation Pattern: EVERY JAN

Synopsis:

A team brings together individuals with similar interests and objectives. Teamwork originates with, and builds relationships among, a group of people who share a common interest or purpose. Working in teams allows individuals from different areas of work (e.g., marketing, finance, IT, corporate relations) with different roles (staff, volunteer, client/consumer/customer) and perhaps from different organisations to work together on issues of interest to team members. A team focuses its work on common objectives and finding solutions to shared problems. It uses formal processes such as record keeping, facilitation and scheduled meetings to achieve its objectives. This course presents the dynamics of what makes teams work and how a group of individuals can create the synergy that enhances performance to achieve positive outcomes.

Topics:

- Groups in the workplace
- Characteristics of team players
- Leadership and group decision making
- Cooperation in groups
- Negotiation and influence
- Effective teamwork: process gain
- Ineffective teamwork: process loss
- Conflict and crisis management
- Team building
- Virtual teamwork
- Evaluating and rewarding teams
- Cultural influences on teamwork

Textbooks:

Donelson R. Forsyth: Group Dynamics (ISBN: 9789814844833 7th Cengage
ISBN-13: 9814844833

Learning Outcome:

- Define concepts of team work
- Explain why and how conflicts occur in work groups
- Discuss the roles of the leader in managing and motivating team members
- Identify effective ways of relating to co-workers
- Implement effective relationships
- Demonstrate collaborative team management skills that facilitate team work

Assessment Strategies (Daytime Class):

Components	Description	Weightage Allocation (%)
Overall Continuous Assessment	PRE-COURSE QUIZ 1	1
	PRE-COURSE QUIZ 2	1
	PRE-COURSE QUIZ 3	1
	PRE-COURSE QUIZ 4	1
	PRE-COURSE QUIZ 5	1
	TUTOR-MARKED ASSIGNMENT 1	20
	GROUP BASED ASSIGNMENT 1	25
Overall Examinable Components	Written Exam	50
Total		100